

# Impact Table

To determine the impact scale (i.e. whether the financial, operational, reputational, legal or health and safety impact is catastrophic, major, significant, minor or insignificant), you can use the following Impact Table.

IMPACT	FINANCIAL IMPACT	OPERATIONAL IMPACT	REPUTATIONAL IMPACT	LEGAL / REGULATORY IMPACT	HEALTH AND SAFETY IMPACT
5 CATASTROPHIC	<ul style="list-style-type: none"> <li>Program/project/business unit suffers severe adverse financial impact (cost greater than \$ 10,000). Extensive damage to property resulting in loss of property or major damage to multiple properties</li> </ul>	<ul style="list-style-type: none"> <li>Critical business failure resulting in non-achievement of key objectives (would require fundamental changes in organisational strategic/critical objectives); projects stalled and operations/programs is unable to run</li> </ul>	<ul style="list-style-type: none"> <li>Extensive dissatisfaction of clients/beneficiaries, partners, or other key stakeholders, severely damaging reputation and loss of stakeholder confidence and multiple donors/partners opting out of support</li> <li>Adverse and extended national media coverage - electronic, social media and print</li> </ul>	<ul style="list-style-type: none"> <li>Severe breaches of legislative/contractual obligations, or information security (litigation impact leading to hefty fines)</li> <li>Non-compliance that leads to forced cessation of business</li> </ul>	<ul style="list-style-type: none"> <li>Multiple fatalities or significant irreversible effects to multiple people</li> </ul>
4 MAJOR	<ul style="list-style-type: none"> <li>Program/ project/ business unit suffers major adverse financial impact</li> <li>Cost/loss would be between \$5,000 - \$10,000</li> <li>Major damage to property or moderate damage to multiple properties</li> </ul>	<ul style="list-style-type: none"> <li>Major delays in providing services or achieving key objectives (would require a significant shift from organisational strategy/ critical objectives that would require Board's input); projects at significant risk</li> </ul>	<ul style="list-style-type: none"> <li>Adverse capital city media coverage, social media and print media</li> <li>Negatively trending on social media</li> </ul>	<ul style="list-style-type: none"> <li>Major breaches of legislative/contractual obligations (litigations leading to major fines)</li> </ul>	<ul style="list-style-type: none"> <li>Single fatality and/or severe irreversible disability to one or more persons</li> </ul>
3 SIGNIFICANT	<ul style="list-style-type: none"> <li>Program/ project/ business unit suffers major adverse financial impact</li> <li>Cost/loss would be between \$2,000 - \$5,000</li> <li>Significant damage to property</li> </ul>	<ul style="list-style-type: none"> <li>Significant delays in providing services or achieving key objectives (would impact on the organisational strategic/critical objectives and would require management discussion)</li> <li>A significant amount of work would be required by a team to resolve the issue</li> </ul>	<ul style="list-style-type: none"> <li>Adverse local media coverage and social media coverage only. Limited dissatisfaction of clients/beneficiaries, partners, or other key stakeholders, moderately damaging reputation</li> </ul>	<ul style="list-style-type: none"> <li>Non-compliance that leads to minor fines or legal action.</li> </ul>	<ul style="list-style-type: none"> <li>Extensive injuries or irreversible disability or impairment to one or more persons</li> </ul>
2 MINOR	<ul style="list-style-type: none"> <li>Program/ project/ business unit suffers major adverse financial impact</li> <li>Cost/loss would be between \$1,000 to \$2,000</li> <li>Minor damage to property</li> </ul>	<ul style="list-style-type: none"> <li>Minor delays in providing services or achieving objectives (May have an impact on achieving organisational strategy but this could be resolved)</li> <li>Threaten the efficiency and effectiveness of some aspect of the program /activity/ business unit but can be dealt with internally</li> </ul>	<ul style="list-style-type: none"> <li>Limited dissatisfaction of clients/beneficiaries, partners, or other key stakeholders. Slight impact, may necessitate departmental report</li> </ul>	<ul style="list-style-type: none"> <li>Significant breach of internal policy/procedure</li> <li>No legal action</li> </ul>	<ul style="list-style-type: none"> <li>Medium term largely reversible disability to one or more persons. Significant medical treatment, disabling or lost time injury</li> </ul>
1 INSIGNIFICANT	<ul style="list-style-type: none"> <li>Cost/loss would be less than \$1,000</li> <li>Insignificant damage to property</li> </ul>	<ul style="list-style-type: none"> <li>Result in consequences that can be dealt with by routine operations. Little impact on the organisational strategy</li> <li>No impact on the day-to-day operations</li> </ul>	<ul style="list-style-type: none"> <li>No negative impact on the reputation/no media interest. Only known to staff close to the incident</li> </ul>	<ul style="list-style-type: none"> <li>Minor breach of internal policy</li> </ul>	<ul style="list-style-type: none"> <li>First aid treatment or minor medical treatment</li> </ul>